

**Shelby County Parks Board
Regular Scheduled Board Meeting
March 13, 2018**

Members Present: Hubie Pollett, Mike Zoeller, Matt Burgin, Anna Simpson, Dickie Phillips, Angie Pereira

Staff Present: Shawn Pickens, Ashley Coulter, Taylor Grayson, Derrick Griffiths, Earl McDowell

Guests: None

Meeting called to order at 7:09pm by Hubie Pollett in the FAC Conference Room.

Minutes:

Motion made to approve the February minutes by Matt Burgin and seconded by Mike Zoeller. The motion passed.

Old Business

Red Orchard Barn – 5253 Design submitted documents to the state that were declined. No major problems with the documents, plans to be resubmitted with corrections.

Personnel Policy Amendment – Tentative draft will be taken to committee for review allowing review to run for office but notice to parks board to be required. Research into conflicts will be held to determine if resignation would be necessary.

New Business:

Credit Card Usage Policy – All cards will be signed in/out from office of Administrative Assistant. **Motion made by Matt Burgin to adopt this policy and seconded by Angie Pereira. The motion carried.**

Financial Statements:

February Financial Statements – Review: (*attached*) – Mike requested a breakdown of fitness instructors be emailed to the board members including credentials, bios, class numbers, etc. Mike inquired to Derrick regarding the next three months for golf and where the financial situation will be at that time. Mike Zoeller inquired about city/county allotments. **Motion made by Mike Harrod to accept the financials and seconded by Dickie Phillips. The motion carried.**

Department Head Reports:

Maintenance – Earl McDowell: Equipment maintenance is being performed before the weather improves. The JD 5325 had a clutch replaced, the JD 5420 had a radiator replaced. The grasshoppers have been serviced and oil changed. They currently have 2219 and 2095 hours and trade in is usually at 1000 hours. The tractor, mower and bushhog at Shelby Trails were serviced as well. The starter and flywheel on the athletics

gator was replaced and the mower at Red Orchard was serviced. With the help of Bobby Cowherd and the Shelby County Fire Department, the Greenway Trail was scraped from mud resulting in the latest flooding. The Nelson Bottom trail will be scraped soon. Red Orchard and Shelby Trails need about three loads of gravel to repair roads. Work on the softball fields will begin soon. Mowing to begin on April 1st except for the ballfields which will be mowed on Friday. May 1st is the target date for work to begin on opening the outdoor pool.

Park Programs – Jeff Ware – Lots of inquiries on C3 Summer, signups will go out prior to April 1st. C3 Holiday will be a C3 Summer preview with options for fishing, canoeing among other tracts. Horseback riding will not be an option for summer camp this year. All C3 School participants will take a packet home for C3 Summer. Mike Harrod inquired about the capacity for C3 School. Jeff currently has 62 enrolled and can take 80. Mike requested that Jeff report at each meeting how he is performing against his goal. Hubie inquired about collections of accounts, Jeff suggested sending a few households on for legal action. Emergency policies for camp has been a focus. Disc golf course is set to open in April.

Park Director's Report – Shawn Pickens: (*attached*) – The park was awarded two awards at the Kentucky Recreation and Park Society Conference in February – Class III Outstanding Department and Class III Facility Award for the Red Orchard Barn. Business After Hours was well attended with over 50 people. The active shooter policy was discussed with staff and a meeting is being scheduled with Sheriff Mike Armstrong on a training. HGTV will be conducting filming in various parts of the park for an upcoming series.

FAC Director's Report – Taylor Grayson: Review of fitness classes was given. Health & Fitness Fun Day is scheduled for April 21st. The Underwater Easter Egg Hunt is scheduled for March 24th. The SCHS special needs classes will return swimming one day a month. Lias Dance Company is renting the aerobic room on Saturdays. Taylor/Abby will attend Career Day at Campbellsburg Elementary at the end of the month, all students will receive a day pass. Open Door of Hope will continue to maintain the parks/FAC in exchange for membership. Painted Stone Elementary and West Middle School have schedule field trips for the end of the school year.

Golf: (*attached*) – Golf currently has 49 memberships. The members request more out of membership but do not want to pay more for it. They are only willing to spread the word of the golf course. 47% agree that the greens need more maintenance and work. The community is receiving lots of focus for the kids play free special. A military/veterans promotion is also being pushed. Angie suggested hosting a big break challenge as a fundraiser. Further discussion was held and will be taken to committee. A promotion with the ticket vendor for the school system was signed for 70,000 tickets. There will be four variations that appear on these tickets for the season advertising FAC/Golf. A spreader is needed to airify the greens that has not been able to be done in 2 years. The cost is approximately \$15,000. This is a piece of equipment that cannot be borrowed due to the need by other courses.

Park Property: *Report attached.*

Lake Shelby – A permit for the burn is in the works to destroy habitats.

Clear Creek – Tourism awarded \$10,000 for softball field maintenance/upgrades to bring in tournaments.

Comments:

Congratulations was extended from Hubie on the awards, hard work and involvement from KRPS and to our profession.

Board officers for 2018/2019 will take place to be effective for July 1. Nominations to take place at the April meeting.

Adjournment:

Motion made by Matt Burgin to adjourn at 8:29pm and seconded by Anna Simpson. The motion passed.

Other:

The March board meeting will be held at 7:00pm in the FAC Conference Room on Tuesday, March 13th.