

**Shelby County Parks Board
Regular Scheduled Board Meeting
January 9, 2018**

Members Present: Hubie Pollett, Mike Zoeller, Matt Burgin, Anna Simpson, Dickie Phillips, Angie Pereira

Staff Present: Shawn Pickens, Ashley Coulter, Taylor Grayson, Jeff Ware, Derrick Griffiths, Clay Cottongim

Guests: None

Meeting called to order at 7:05pm by Hubie Pollett in the FAC Conference Room.

Minutes:

Motion made to approve the December minutes by Matt Burgin and seconded by Mike Zoeller. The motion passed.

Old Business

FAC Roof RFP – Review (*attached*) – second date to be added if needed to meet.

Motion made by Matt Burgin to advertise for bid and seconded by Angie Pereira.

The motion carried.

Record Retention Policy – (*attached*) – follows the state policy. **Motion made by Mike Zoeller to accept the policy and seconded by Dickie Phillips. The motion carried.**

New Business:

C3 Training – (*attached*) – for staff that oversee minors, agreement to be reviewed through Hart Megibben, County Attorney, and will return to board.

Danger Run Agreements – (*attached*) – The first year did not go as hoped but the Danger Run group would like to extend their contract for the future. Option number 1 includes \$2.50 per walkup admission with a minimum of \$2,500 and increases in 2019 and 2020. Option number 2 includes .50 per ticket with increases in 2019 and 2020 again with a minimum of \$2,500. **Motion made by Dickie Phillips for Shawn to finalize the contract to his satisfaction proceeding with option number 2 and seconded by Matt Burgin. The motion carried.**

Financial Statements:

December Financial Statements – Review: (*attached*) – Motion made by Matt Burgin to accept the financials and seconded by Dickie Phillips. The motion carried.

Department Head Reports:

Park Programs – Jeff Ware: C3 is on par for this time of year. Dr. Lee took over funding for the disc golf course at Red Orchard in memory of his son. He obtained

donations for concrete and lumber and the course is ready to be built. It is hopeful to be opened by March. A survey went out to parents before the holiday break regarding improving the program in areas of payments, check out procedures, safety, etc.

Park Director's Report – Shawn Pickens: *(attached)* – Excellent turnout for the board dinner last month. The park was nominated for Outstanding Department of the Year Class III for KRPS, awards will be graded and given at annual conference in February. Year end employee evaluations are currently being processed. A grant to tourism will be submitted for athletic field upgrades. A meeting was held with Kerry Whitehouse and Mike Clark regarding KHSAA sanctioned middle school baseball and softball teams being created and playing games at the park on the Babe Ruth field. An agreement is currently in the works to get the field back to playing condition.

FAC Director's Report – Taylor Grayson: Four schools are holding a weight loss challenge, each participant (about 20 per school) received 3 guest passes to the FAC. There was a dad/student event at Southside, each pair received a 20% off coupon for membership and a FAC day pass. A TaiChi class was added to the class schedule. On January 24th, there will be a demo for a standup paddleboard class that will be held in February in the pool. AAU basketball practice will return to the gym for rental this winter. Guitar lessons are still being held in the Birch House. The Masonic Home is currently working to establish a partnership with Silver Sneakers instructors to hold classes for their residents. Part time custodians are needed. JiuJitsu tournament to be held in the gym on the 20th, a dance company is renting the aerobic room on Saturdays in January.

Park Consultant – Clay Cottongim: The 3rd street parcel was deeded to the City for future trail expansion. The bike/pathways passed at the zoning meeting last month. There will be a cross country race at Shelby Trails at the end of the month. May 19th will be the Boots & Bridles Gala at Undulata. Discussion held on trails grant. **Motion made by Mike Zoeller to submit the 2018 Trails Grant for work on Greenway Trail and seconded by Angie Pereira. The motion carried.** Clay will take to Fiscal Court on Tuesday for approval. Permits have been obtained for the wet bridge and on Washington Street. A grant will be submitted to Tourism for \$8,000 for trail work at Shelby Trails. There has been \$450 come in for the youth scholarship fund.

Golf – Derrick Griffitts: *(attached)* – Next season, there will be an assistant maintenance personnel hired on instead of an assistant golf pro. A new cloud based POS system will go into effect this season. It is more golf based and incorporates email marketing and the website. It will save approximately \$500 on credit card processing fees. Membership fees increased \$30. 40/52 memberships were renewed for the season with the potential for a few more. Kids will still play free in 2018 and the golf stepz program will also be available. Derrick will check into the Justin Thomas grant monies that could be available.

Park Property: *Report attached.*

Clear Creek – Maintenance has been checking and servicing pipes and facilities and there have been no major repairs necessary

FAC – The HVAC in the pool, admin offices, conference room have all had issues during the cold weather and have been fixed. The annual fire alary inspection was

completed. Boiler repairs had to be made at the pool. On February 20th from 4:30-6, the Chamber's Business After Hours will be held at the FAC.

Lake Shelby – A meeting was held with Kyle Tipton regarding the geese at Lake Shelby. A permit will be filed to destroy geese nests as well as have controlled burns on the islands to negate habitats. Additional signage to be posted regarding feeding the geese.

Mini Parks – Mose Dale playground funds have almost been raised – valuable feedback was gathered from the community meeting held in November. The master plan from the playground company is currently being altered to match the desires of the community.

Red Orchard – One quote was received from 5253 Design company for construction drawings at \$10,000. Tony Kleyer will be submitting a second proposal. Committee will be notified when the second proposal is received so that they can be reviewed.

Comments:

Discussion was held at length on publicizing with the schools, blurbs in newsletters, family resource officers, partnerships with the principals, etc. It was also discussed about billboard advertising with sponsors.

Adjournment:

Motion made by Matt Burgin to adjourn at 8:40pm and seconded by Anna Simpson. The motion passed.

Other:

The February board meeting will be held at 7:00pm in the FAC Conference Room on Tuesday, February 13th.