

**Shelby County Parks Board  
Regular Scheduled Board Meeting  
November 14, 2017**

**Members Present:** Hubie Pollett, Mike Zoeller, Matt Burgin, Angie Pereira, Margo Whisman, Mike Harrod, Ron Creque, RH Bennett

**Staff Present:** Clay Cottongim, Shawn Pickens, Ashley Coulter, Chip Minnis, Jeff Ware, Lea Ann Wood

**Guests:** None

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Meeting called to order at 7:10pm by Hubie Pollett in the FAC Conference Room.

**Park Property:** *Report attached.*

**Clear Creek** – softball restroom renovation included new stall walls, repainted floors and entrances reworked to be more accessible. There have been several incidents of vandalism at the James Rogers shelter and the Greenway trail, luckily, Earl was able to remove and/or repaint over it.

**FAC** – The RFP is planned to be released for the roof by February. KACo will likely be the loan originator again.

**Lake Shelby** – Kyle Tipton is working on a relocation plan for geese in the future. The office was broken into, nothing stolen, suspects arrested. Mike Harrod inquired about a healthy limit of geese. The state biologist is due to visit before the January goose season to determine population size.

**Red Orchard** – the haunted barn had 100-250 guests per night. The Foundation board paid for the wedding barn to be painted.

**Mini Parks** – James Burnett playground equipment was removed and disposed – new swings are needed. There is a public meeting for Mose Dale park this Thursday on input on new playground.

**Skate Park** – Inspections held on regular basis, city public works is assisting with locking/unlocking gate. The Collins art club is repainting surfaces.

**Department Heads:**

**Park Consultant – Clay Cottongim:** Foundation has given \$23,500 in park projects in 2017. More land will be secured this winter for phase 3 of the greenway trail.

**Athletics – Chip Minnis:** 136 participants are enrolled for youth basketball. 70 came out for the free skills camp. Hubie recommended hosting a tournament with Simpsonville.

**Golf – Derrick Griffitts:** *(attached)*

**Park Programs – Jeff Ware:** September income: \$9,767; expenses \$2,603 & October income: \$5,519, holiday camp \$5,568, expenses \$1,910. Meetings have been held with different vendors on advertisements within the park.

**FAC Office – Lea Ann Wood:** Gingerbread House Party will be held on December 8<sup>th</sup>, the golf department is hosting the toy drive. Most steps program with the school system

is in the works again and 3 family memberships will be given to winners. There is also a weight loss challenge with the school system going from January through March.

**Director's Report:** *(attached)*

**Old Business:**

**Meal Periods:** *(attached)* Motion made by Matt Burgin to accept the policy and seconded by Margo Whisman. The motion carried.

**New Business:**

**Records Retention Policy:** draft; follows state policy

**Committee Reports:**

**Finance Committee:**

The Red Orchard Barn refund policy – 50% rental fee due up front to book and non-refundable upon cancellation. Motion made by Margo Whisman and seconded by Angie Pereira. The motion passed.

**Park Policy Committee:**

**Dorman Center Insurance:** Fair market value should be reworded to mutually agreed upon amount. Utilities to increase to \$150/month.

**Drug Test Policy:** Random – test if needed, not on regular basis. No testing on athletic coaches.

**Minutes:**

Motion made to approve the September minutes by Mike Harrod and seconded by Matt Burgin. The motion passed.

**Financial Statements:**

September & October Financial Statements – Review:

Golf course to close seasonally – full plan to be disclosed in December

**Adjournment:**

**Motion made by Matt Burgin to adjourn at 8:20pm and seconded by Mike Harrod. The motion passed.**

**Other:**

The December board meeting will be held at 6:00pm in the FAC Conference Room on Tuesday, December 12<sup>th</sup> with awards dinner immediately following.