

**Shelby County Parks Board**  
**Regular Scheduled Board Meeting**  
**May 9, 2017**

**Members Present:** Hubie Pollett, Dickie Phillips, Matt Burgin, Mike Zoeller, Angie Pereira, Ron Creque, Mike Harrod

**Staff Present:** Clay Cottongim, Shawn Pickens, Taylor Grayson, Jeff Ware, Ashley Coulter, Jerry Scrogam

**Guests:** None

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Meeting called to order at 7:15pm by Hubie Pollett in the FAC Conference Room.

**Park Property:** *Report attached.*

**Clear Creek** – Phase II is moving slowly, Shake the Lake fireworks celebration is still shaping up to be a big day with 5k in the morning, 3 on 3 tournament during the day and the fireworks in the evening. There have been several outdoor water line repairs this year. The MLB Hit Pitch Run was cancelled due to rain. The soccer fields have held up nicely during the season, there is two weeks left. The canoe/kayak excursion went well despite the one problem area and getting shut down by the Fire Department.

**FAC** – Painted Stone Elementary held swim lessons at the pool last week. Health and Fitness Fun Day attracted 150-200 people. The roof continues to leak in various areas. The Don Swigert memorial was well attended and is a nice addition to the front of the building.

**Lake Shelby** – Al Hines, Park Ranger, will be moving into the intern house. A rental agreement with stipulations and terms is in the works. Canoe Kentucky will be providing kayaks for rent to Lake Shelby for the summer for a 50/50 split.

**Mini Parks** – Atmos Energy, City & County have all pledged \$5,000 each for the replacement of the playground at Mose Dale Park.

**Finchville** – Love Finchville Day is this Saturday, maintenance, painting, mulching, etc will be done. There are 40 planning to attend the event. June 24<sup>th</sup> will be the Great American Backyard Campout through the National Wildlife Federation, admission is \$5 per person.

**Red Orchard** – Earth Day & Bunny Day were well attended. The lower barn roof was repaired for \$1,800. The haunted barn has been cleaned out and is awaiting floor repairs.

**Department Heads:**

**Trailblazers** – **Jerry Scrogam:** Master Gardeners are set to come out on May 27<sup>th</sup> to the Miller Outdoor Education Center

**Park Programs** – **Jeff Ware:** C3 school program has one month left and is set to hit the projected budget income. There will be one week of holiday camp Tuesday-Friday after school releases. C3 summer will run June 5<sup>th</sup>-July 28<sup>th</sup>, the packet is available for pickup at the front desk, online registrations also available this year. 2 videos promoting the

camp have been released and have been well viewed. There will be two signup events at Adidas. Danger Run has cleaned the barn out and are awaiting floor repairs so they can begin construction. Sponsors are being sought for the 3 on 3 basketball tournament, Team Hoops cost is \$5,000. Louise Riley has stepped down from Harvest but indicates that Ben & Melinda Hardin are still interested in carrying the alcohol license for Shake the Lake. Discussion was held on the incident that occurred in Jeff's absence with his staff and a child. The staff member was disciplined via a write up that will go in her personnel file. She was notified that that action will not be tolerated and next time termination will be the form of discipline. More staff interaction should occur to eliminate staff congregation.

**Park Consultant – Clay Cottongim:** The Greenway Trail has raised close to \$50,000, waiting on appraisals. The Parks Poker Pedal is set for June 3<sup>rd</sup>, rain date June 4<sup>th</sup>. 220 tickets have been sold for the Boots & Bridles Gala for May 20<sup>th</sup>. Work will continue at Shelby Trails week after next, fencing repairs and weed eating have been the main focus lately. Shelby Trails Park revised contract for 2017: Changes were made to the following effect:

30 days cancellation to 90 days cancellation with just cause

Percentage of fees changed to flat fee of \$1000 plus 30% utilities & \$30 for tractor fuel and repairs. Motion made by Mike Harrod to accept these terms and seconded by Matt Burgin. The motion passed.

**Golf – Report attached.**

**FAC – Taylor Grayson:** Attended monthly chamber and health department meetings. Involvement in Most Steps program. Open Door of Hope is coming out once a week and doing trash pickup in exchange for membership on Wednesdays 7:30-9 and Saturdays 8-10. The outdoor pool will be prepared soon for opening. Memorial Day – Labor Day membership special will be available again. New lifeguards have been interviewed, Aquatic Director applications are being accepted through the 18<sup>th</sup>. Passes were given to the Painted Stone Elementary students for the swim lessons they attended. YELP! is attracting traffic. Alternatives to hiring an Aquatic Director include hiring a pool management company. There are two in our area. They would manage the pool, chemicals, guards and first quote was \$170,000. Our cost currently is upwards of \$196,000 for a year. The guy had a wealth of knowledge on the pool specs, maintenance and requirements and manages around 40 pools in the area. Shawn mentioned the insurance regulations and the factors that would play in hiring a company to do this. Taylor will schedule for him to attend a board meeting and talk about what they do and have a question/answer session. The Pepsi contract is up at the end of the month, will meet with them on Thursday. There will be a meeting with Coke tomorrow. The Lakeside contract for lane rental fees has been suggested to go to \$12 per lane per hour which is up from \$10.50 on a year by year basis. The plan is to be at \$15 in five years. There will also be a \$200 flat fee charge per swim meet for rugs, custodial staff and gym rental. Motion made to approve these terms upon Lakeside's approval made by Matt Burgin and seconded by Mike Harrod. The motion passed.

*Park Director's Report Attached.*

**New Business:**

**Dorman Center Insurance:** There have been questions on faults, building contents, etc that have arisen. KACo and Phil Nutter Insurance are working together to draft the appropriate terms and coverage.

**Random Employee Drug Testing:** Shawn is working with Hart Megibben on drafting a policy/procedure. More to come.

**Policy Change on Currency Acceptance at FAC Front Desk:** Accountant, Mary Haymond, has suggested not accepting \$100 bills since it drains the drawer. Increasing the drawer start up is a possibility, however, it puts a lot more liability on the desk for theft. The topic has been tabled.

**Formation of Safety Committee:** Ashley & Lauren were initially appointed to head up the safety committee which is a committee that KACo recommends that we have. With Lauren's departure, Lea Ann will serve in her place. Motion made by Mike Harrod to accept these appointments and seconded by Matt Burgin. The motion passed.

**Old Business:** *None.*

**Committee Reports:**

**Finance:** first draft of budget was presented to the committee, there will be a second draft by the next board meeting and final budget is set to be done by June 30<sup>th</sup>. The FAC and Golf portions will not be balanced as this is not realistic, but the overall budget will be balanced as the Park will offset the loss of FAC and Golf. The budget will continue to be drafted and reviewed.

**Minutes:**

Motion made to approve the April minutes by Ron Creque and seconded by Angie Pereira. The motion passed.

**Financial Statements:**

Review given of April financial statements. The park is in the black overall, the FAC is \$78,000 in the red and Golf is \$50,000 in the red. Motion made by Angie Pereira to approve the financial statements and seconded by Mike Zoeller. The motion passed.

**Other:** *None.*

Motion to adjourn at 8:55pm made by Ron Creque and seconded by Matt Burgin. The motion passed.

The next regularly scheduled Parks Board meeting will be on June 13, 2017 in the FAC Conference Room at 7pm.

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Hubert Pollett, Board Chairman

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Ashley Coulter, Admin. Asst.

